



# Funds/Wire Transfer REQUEST FORM

## SENDER / PAYER INFORMATION

Name \_\_\_\_\_ Account # \_\_\_\_\_  
Address \_\_\_\_\_ Transfer Amount \$ \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ Day Phone # \_\_\_\_\_  
Special Payment \_\_\_\_\_  
Instructions From Sender \_\_\_\_\_

## RECIPIENT / PAYEE INFORMATION

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Account number \_\_\_\_\_  
Special Identifier of Recipient (ie. SSN, TIN, DL#) \_\_\_\_\_

## RECIPIENT / PAYEE FINANCIAL INSTITUTION INFORMATION

Name of Financial Institution \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
ABA Routing / Transit Number \_\_\_\_\_  
Branch Information \_\_\_\_\_  
Special Routing Instructions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You may identify the payee or any financial institution by name and by account number (or ABA routing number). The Credit Union (and other institutions) may rely on the account or other identifying number as the proper identification, even if the identifying number is the proper identification, even if it identifies a different party or institution. If the wire transfer is cleared through the Federal Reserve, the transaction is governed by Regulation J. You authorize the Credit Union to transfer funds as described herein and debit your account in the amount transferred, plus applicable charges.

X \_\_\_\_\_  
Account Owner

### INTERNAL USE ONLY

Date & Time of Request \_\_\_\_\_  
Amount of Fee \_\_\_\_\_  
Identification Used \_\_\_\_\_  
Method of Transfer \_\_\_\_\_  
Transaction / Control Number \_\_\_\_\_  
Processed by \_\_\_\_\_  
Special Instructions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_